



Truck World - Exhibitor Newsletter March 2016

WARNING

Exhibition Housing Companies are calling Truck World exhibitors to reserve hotel space through them, using the name National Travel Associates & TravelEra. **Truck World is not affiliated in any way with any travel agencies.** We strongly recommend that you exercise careful due diligence in doing business with these agencies. Contact the [Marriott Toronto Airport](#) or the [Sandman Signature](#) directly for hotel rooms.

Truck World is only 6 weeks away!!!!

Please see below, upcoming deadlines. All forms and contacts can be found online in our [Exhibitor Manual](#).

Deadline	Item	Supplier
March 13 to April 3	Shipping, Customs, Warehousing Forms	GES
March 11, 2016	Health & Safety Acknowledgement Form	Newcom Business Media
March 11, 2016	Material Handling (Move-In/Out, Storage)	GES
March 11, 2016	Rentals (Furniture, Carpet, Booths, Signs & Plants) Order Form	GES
March 11, 2016	Labour Order Form	GES
March 11, 2016	In Booth Forklift Order Form	GES
March 18, 2016	Lead Retrieval Order Form	Conexsys
March 24, 2016	Electrical Services Order Forms	ShowTech Power & Lighting
March 24, 2016	Sign / Banner Hanging Order Form	ShowTech Power & Lighting
March 24, 2016	Water, Drain, Compressed Air Order Form	ShowTech Power & Lighting
March 25, 2016	Telecommunications Order Form	International Centre

DON'T FORGET....

VIP Code:

We have noticed many VIP Codes are being unused. Don't forget to invite your customers, this is your opportunity to promote your presence at the show!

SHOW UPDATES:

Promote your presence on Hat Day: Saturday, April 16

Hat Day has been a popular feature in past Truck World shows. Exhibitors can participate by contributing 100 of their company's hats. The hats will be distributed by Truck World staff to the first 2,000 visitors who attend on Saturday.

If you wish to take part in this promotion, please email Megan Mehlenbacher megan@newcom.ca; let us know if you are sending hats to our office c/o Megan Mehlenbacher, Truck World, 80 Valleybrook Drive, Toronto ON M3B 2S9 or delivering them to the show office in Hall 1 during move-in. Thank you for your support.

Move-in Schedule Announced

Exhibitors with trucks and/or trailers have a targeted move-in date and time. All other exhibitors have a general move-in date and timeframe. [CLICK HERE](#) to review the floor plan

Hall 4 – Recruitment Pavilion Exhibitors - move-in time is 7:00 am – 8:00 am on Friday, April 15, 2016. Please go to Loading Docks 87-89 located on the south-east corner of Hall 4.

Onsite Business Centre

Take advantage of having an Instant Office during the show. Deliver a sales presentation, have a technical discussion or sign a deal. Book a meeting or presentation room by contacting megan@newcom.ca or call 416-510-5234.

Have you registered your booth personnel?

[CLICK HERE TO REGISTER](#)

Password: Your Postal/Zip Code – In ALL CAPS

Pre-Reg Forms

For those who ordered their forms back in January, you should have received them in the mail. **Please ensure that your customers are aware that they need to register in advance of the show**, either online or sending the form by mail.

CONTACT US

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